Library Policy Statements  
Cell and Molecular Biology  

I. PROGRAM INFORMATION  

The Cell and Molecular Biology Department plays a formal role in PhD and graduate instruction in cell and molecular biology for students in the MD program, and provides graduate education in genetics leading to the MS and PhD degrees. The MS and PhD degree title is Biomedical Sciences (Cell and Molecular Biology). The department also provides instruction in the basic principles and concepts of genetics, biochemistry and molecular biology to medical students, graduate students from various disciplines, and undergraduates. There is no undergraduate degree offered in this subject area.  

Faculty in the department have ongoing research programs in areas such as genetics, cell biology, biochemistry and neurophysiology. The faculty also participate in the training of PhD and MS graduate students in the interdisciplinary Cell and Molecular Biology Program. This program has faculty with expertise in biochemistry, cell biology, cell signaling, developmental biology, genetics, immunology/retrovirology, neurobiology/neurphysiology, plant molecular physiology, and reproductive function for collaborative teaching and research activities.

II. COORDINATION OF COLLECTING RESPONSIBILITIES  
The field of cell and molecular biology interrelates with many of the other biomedical sciences.  

Occasionally, materials of use in these fields are located in the Bishop Museum Library.  

The collections at several of the hospital libraries act as a supplementary resource for faculty and students in the more medically oriented aspects of the field of molecular biology.

III. GUIDELINES TO MATERIALS COLLECTED OR EXCLUDED  

Language:
English language material predominates.

**Chronological:**

Acquisition emphasis is almost exclusively on current (past five years) research publication. Although the field of cell and molecular biology is based on cumulative studies over time, the areas of emphasis in this program, cellular and molecular biology, are relatively new.

**Geographic:**

Not relevant.

**Date of Publication:**

Current.

**Type/Format of Materials Collected:**

Monographs on current research in the field; conference proceedings; handbooks, dictionaries, indexes, abstracts, and bibliographies (paper/electronic); government documents; periodicals (electronic access, if available); and some upper level textbooks. Excluded are manuscripts, reprints of articles previously published, textbooks, house organs and newsletters, and most non-UH dissertations.

**Treatment:**

Bibliographical; applications; reference; statistical and mathematical; medical aspects; reports on scientific experimental results; and professional and applied training.

**IV. GIFTS**

Books that document scholarly research and university-level textbooks no more than five years old may be accepted. Gifts in other formats that are relevant to the research or instruction mission of cell and molecular biology will also be reviewed. Popular magazines, short journal runs,
materials that duplicate items already in our collections, and materials in poor condition generally are not accepted. Contact the librarian who collects for cell and molecular biology (http://www.hawaii.edu/reference.html) to discuss the nature, extent and timing of your donation. Gifts of archival materials that relate to the history of the university should be discussed with the University Archives (http://libweb.hawaii.edu/libdept/archives/).

When donated items are accepted by the UH Manoa Library they become the property of the Library. The Library reserves the right to make decisions about the disposition of these materials. A letter of acknowledgement will be sent to donors, but the Library cannot provide monetary appraisals of gifts.

[Note: Genetics and Molecular Biology used to be separate departments; currently they are folded into the Cell and Molecular Biology department.]

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