I. PROGRAM INFORMATION
The College of Education is an upper-division college and graduate professional school. Its missions are to prepare pre-service teachers, health/exercise professionals and other educational personnel; to provide service to in-service teachers and other educational and health/exercise professionals; to provide information for understanding educational issues to school and community groups; to develop school curricula and conduct field demonstration of instructional materials and methods; and to conduct basic and applied research concerning problems in education and health, physical education, and recreation.
The College prepares teachers at three levels: baccalaureate, post baccalaureate, and masters degree. It offers ten master degree programs and two PhD programs. In addition, these programs are provided in various forms (on-site, computer-based, interactive video) throughout the state. Undergraduate degree programs offered by the college include the BEd in elementary, secondary, and secondary education, a BEd in physical or health secondary education, and the BS in kinesiology and leisure science. Additionally, the college offers two Post-Baccalaureate Certificates: one in Secondary Education (PBCSE) for the preparation of secondary school teachers, designed for students who possess a BA or BS degree and wish to obtain initial basic teacher certification; and one in Special Education. Also offered is the Professional Diploma in Education, a 30 credit series of post-baccalaureate courses designed to improve pedagogical skills.
Graduate programs in the college, with degrees awarded through the Graduate Division of the university, include: MEd (Plan A, thesis and Plan B, non-thesis options) in counseling and guidance, educational administration, educational technology, educational foundations, educational psychology, elementary education, secondary education, and special education, and teaching. The College of Education also offers the master of education in teaching (MEdT). The two-year, interdisciplinary, field-based program is designed for students who have earned baccalaureate degrees in fields other than education. State of Hawaii-approved graduate level programs leading to certification for counselors, educational officers, and other educational specialists are offered in the fields of counseling and guidance, educational administration, educational technology, elementary education, secondary education, and special education; EdD with current areas of specialization in curriculum and instruction, educational administration, and educational foundations; and PhD’s in education with a
curriculum and education specialization, and PhD's in educational psychology, educational administration, educational foundations.

II. COORDINATION OF COLLECTING RESPONSIBILITIES
The education selector is responsible for the general education collection and has informal arrangements with selectors in other subject fields to fund education-related materials (e.g. mathematics selector for mathematics education materials.) Complete coverage of the publication of the Hawaii State Department of Education and materials about education in Hawaii are obtained by the Hawaiian Collection. Federal documents deposited by the United Stated Department of Education are obtained by the Government Documents Collection. A limited juvenile collection is maintained in Hamilton Library by the Juvenile Collection selector. The Curriculum Resource Center collection is maintained by the Department of Curriculum and Instruction and includes sample elementary and secondary textbooks, AV materials, learning kits, and a children's literature collection. All other departments in the College of Education maintain small departmental libraries that contain core journals and professional text collections.

III. GUIDELINES TO MATERIALS COLLECTED OR EXCLUDED
Language: English is the primary language of the general education collection. Works published in East Asian and Pacific languages are obtained by and housed in the Asia and Pacific collections, respectively.
Chronological: No limitations, but works on education in the 20th & 21st century are emphasized.
Geographic: The primary areas of emphasis are the United States, including Hawaii, as well as Asia and the Pacific.
Date of Publication: Current publications are the primary emphasis for education materials. In addition, retrospective materials in educational foundations and education in Hawaii are considered for addition to the collection.
Types/Formats of Materials Collected: The Library collects/subscribes to all possible formats, including electronic, print, and microform resources that support research in education. Electronic resources include indexes, databases, reference tools, e-books, and so forth. Networked electronic access is preferred for full text journal literature and for indexing and abstracting. Journals and microforms to support the ERIC indexes are high priority. Directories, dictionaries, encyclopedias, handbooks, and bibliographies provide basic reference support. Government documents and publications of professional societies and associations are also of special importance. Hawaii State
Department of Education curriculum guides are available in the Hawaiian collection. Theses and dissertations submitted to the University of Hawaii at Manoa are available in the Hawaiian Collection. Theses and dissertations from other universities are rarely collected. Textbooks intended for the use of students in elementary and secondary schools are obtained by the College’s Curriculum Resource Center.

Treatment: Research methodology in all its aspects, and comparative works dealing with multicultural education are strong collection interests. Works on higher education, the history of education, distance education, and educational technology in all its aspects are collected on a broad basis. Biographies of educational leaders, works on the legal aspects of education, and works on techniques (i.e. "how-to" books) are collected selectively. Popular treatments of current educational movements (e.g. home-schooling, Montessori methods, etc.) are collected selectively.

Major Microform Holdings: Hamilton Library subscribes to Educational Resources Information Center (ERIC), a major research collection of educational materials on microfiche. The Library is currently investigating an online subscription to this collection.

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